



## Board Meeting Minutes

Cavendish Farm Centre

**July 24, 2024**

*(meeting held at the Lethbridge Country Club due to ongoing renovations at the Curling Club)*

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### Lethbridge Curling Club Mission/Vision



The Lethbridge Curling Club provides the best possible curling and social experience in the region.

#### **PRESENT:**










Kirk Mearns, Rick Buck, Bob Kurina, Daniel Hennessey, Nic Nicolacopoulos, Elaine Miller, Dave Shannon, Mike Mulroy

#### **ABSENT:**


Amanda Mackenzie, Lynne Lee, Ryan Vaughn


1. Call to order at 5:27PM
2. We acknowledge that we are gathered on the lands of the Blackfoot people of the Canadian Plains and pay respect to the Blackfoot people past, present, and future while recognizing and respecting their cultural heritage, beliefs, and relationship to the land. Lethbridge is also home to the Metis Nation of Alberta, Region III.
3. Approval of Agenda- Bob/Elaine - Approved by consensus.
4. Approval of Minutes from June 24<sup>th</sup> – Dave/Bob– Approved by consensus
5. **Manager's Report**
  - a. Some spoilage from closing the kitchen and the bar from the summer.
  - b. Although we are running at a loss, it is expected at this time of year, and is consistent with prior years losses.
  - c. Renovation
    -  Kirk states that the renovation is proceeding on schedule with Tracy (project manager) ensuring that the project remains on time.
    -  Kirk presented a renovation budget. The total cost of the renovation will be approximately \$300000; \$60000 of the cost will be covered by the City of Lethbridge, \$120000 from the CFEP, and \$120000 from the Curling Club.
  - d. Kirk is adding QBO Payroll to the office expenses, facilitate payroll and other accounting reporting.
  - e. All over the sheet cameras having been adjusted and are working.
  - f. Saville Centre announcement



- g. New camera for the kitchen and office.
  - h. Michael Izaac Bonspiel – 4 teams have registered. Kirk believes that they will get to 16 teams.
  - i. Rookie League – will leave on Saturday for now and will look at potentially moving some of the enthusiastic Rookie League teams to Sunday open mid-way through the curling season.
  - j. First aid training for September for staff, and for any board members that would like to attend.
- 6. Treasurer's Report**
- a. As mentioned, looking at Payroll for Quickbooks
  - b. Renovation expenses in the P and L that will need to be moved over.
  - c. Year end – waiting for some last-minute listings.
- 7. Committee Reports**
-  *Management Committee*
    - o No meeting
  -  *Competitions Committee*
    - o No meeting
  -  *Community Liaison Committee*
    - o No meeting
  -  *Governance and Policy Committee*
    - o Discussion regarding Safe Sport policy – the committee will meet and come up with a package for the board in August.
- 8. New Business**
- a. Budget Presentation**
-  Kirk presented a modest budget increase with the rate increases that were approved at the Membership Rate review in June.
  -  Food and Beverage – about a 3% increase, and profit from 15.3% to 16.1%.
  -  Overall payroll will drop by about 2.5%. Reduction of kitchen hours and lounge hours however the impact over the curling season will be minimal. With experienced staff returning, efficiencies will be captured.
  -  Slight increase in the pro shop and rentals are up about 5%, which is consistent with the increase in membership.
  -  Admin will be up



 Last fiscal year's total profit was \$24315, Kirk has budgeted for \$54040.

 Discussion around the same.

 **Moved by Mike, seconded by Daniel, that we approve the budget as presented. APPROVED.**

## 9. Old Business

### a. AGM

 **Moved by Dave, sconded by Daniel, that we hold our AGM on September 25<sup>th</sup>, 2024. APPROVED.**

## 10. Next Meetings

a. Board Meeting– Board Meeting August 22<sup>nd</sup> at the Curling Club.

b. Committees

 TBD

 Governance and Policy Committee Meeting and Usports will need to meet.

## 11. Roundtable

12. Meeting Adjourned at 7:02PM

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Minutes approved – August 22<sup>nd</sup>, 2024



Nick Nicolacopoulos, President



Rick Buck, Secretary