



Board Meeting Minutes
Cavendish Farm Centre
October 19th, 2023

Lethbridge Curling Club Mission/Vision




The Lethbridge Curling Club provides the best possible curling and social experience in the region.

PRESENT


Dave Shannon, Daniel Hennessey, Kirk Mearns, Elaine Miller, Nick Nicolacopoulos, Lynne Lee, Rick Buck, Ryan Vaughn, Mike Mulroy, Bob Kurina


ABSENT:


Amanda Mackenzie


1. Call to order at 5:35 PM
2. We acknowledge that we are gathered on the lands of the Blackfoot people of the Canadian Plains and pay respect to the Blackfoot people past, present, and future while recognizing and respecting their cultural heritage, beliefs, and relationship to the land. Lethbridge is also home to the Metis Nation of Alberta, Region III.
3. Approval of Agenda- Lynne/Dave - Approved by consensus.
4. Approval of Minutes from September 20, 2023 – Lynne/Elaine Approved by consensus.
5. **Election of Officers**
 - a. Second Vice President
 Mike Mulroy nominated Amanda Mackenzie in absentia. Acclaimed.
 - b. Secretary
 Lynne Lee nominated Rick Buck for secretary. Rick accepted.
6. **Manager's Report**
 - a. Financials
 Financially, the club is where we would expect to be at this time in the season. Revenue and expenses are trending properly. Wages are slightly higher this season due to new hires and training.
 - b. Membership report




 There was a real success on the Thursdays, going from a ten teams men's league to a 19-team open league. Membership revenue is almost on budget.


 Seniors will continue to add members and fees up to the last square.

 Kirk feels that we should surpass our membership budget this year.


 Rookie League needs some work going into the next season, it is a poor time slot to get consistent attendance. As of next year, we will need to move Rookie League to a different timeslot. Kirk will look at some options.

c. Food and Beverage


 Payroll expenses were high, which was to be expected. Lots of training hours were required for the new staff.

 Working on ordering and inventory control. We still need to work on making sure we don't run out of things.

 Cost of goods is still rising; the club may need to increase prices again.


 Kirk added Labatt's as a sponsor after Molson withdraw sponsorship this year. We will have Kokanee and Bud Light on tap. We have also added a new Fernie Red Ale to our draft offerings. We also may try that tap for some local craft beers as well.

d. FYI


 Opening Open Bonspiel had 20 teams, it was a very successful bonspiel. We will continue to limit it for 20 teams next year as well and try to create some buzz around the same. Entry likely will be increased to \$400 for next year.


 Special Olympics Bonspiel unfortunately was cancelled.


 Val Leahey has agreed to chair the 2023 Provincial Mixed Doubles, to be assisted by Trish Davidson. Organizing meeting next week and then the ask for volunteers will come out shortly afterwards. Gerald Ontkian has been appointed the Chief Umpire, with Andy Lesard appointed as the Deputy Chief, and we will need a good amount of Game Umpires (Formerly Level 2) for the event.

 Kirk met with Marcie from LA chefs to discuss sharing of staff between the two organizations.



 Kirk will be attending a Competitive Coaching Course in Red Deer this upcoming weekend and will support Team Dupont at the Canadian Club Championships in Winnipeg, with the hopes of bringing some advanced skills and strategy sessions to the club.

 We have received our Safe Sport designation, and our certification will be listed on the Curling AB website.

 Kirk will be taking some newcomers to the country through a tour of the club on November 10th.

7. Treasurer's Report

- a. We do not yet have an invoice from the auditors.
- b. There are \$14000 line item in professional fees (suspect this is from the capital improvement). Daniel will adjust for same.
- c. Daniel and Kirk looking at a mid-year review (perhaps in January) and present the same to the board.

8. Committee Reports

Management Committee


- Met on Wednesday last week – the committee met to discuss discussed some outstanding issues to bring up with the City of Lethbridge. They have booked a meeting with the city for October 20th.


Lease Committee

- No formal meeting. The lease for this year has been settled.


9. New Business

a. Committee Membership

-  the board discussed the composition of these standing committees.
- Competitions Committee -Amanda, Lynn, Dave, and Ryan.
 - Currently is an ad hoc committee. Discussion at the board level to make this into a standing committee.
 - **Moved by Lynne, seconded by Daniel, that we change the Competitions Committee from an ad-hoc committee to a standing committee. APPROVED.**
 - Amanda, in her role as second vice president, is appointed chair of this committee.
 - Community Liaison Committee - Daniel, Elaine, and Lynne.
 - Governance and Policy Committee - Bob, Mike, and Rick.

 Kirk attends all meetings as GM.



 **ACTION ITEM: That all committees review their terms of reference before the next board meeting and bring any updates to the November meeting.**

b. Review Board Timeline



Board members present suggested adding “Planning for the strategic planning session” to the January board meeting tasks and add “review Board Matrix” to the February list of tasks.

10. Next Meetings

a. Board Meeting– November 16th, 2023.

b. Committees



TBD by the committees. Review of terms of reference is due for November.

11. Roundtable

12. Elaine moved to adjourn at 6:50pm.

Minutes approved – November 16th, 2023

A handwritten signature in black ink, appearing to read 'Nick Nicolacopoulos'.

Nick Nicolacopoulos, President

A handwritten signature in black ink, appearing to read 'Rick Buck'.

Rick Buck, Secretary