



**Board Meeting Minutes**  
Cavendish Farm Centre  
**May 22, 2024**

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**Lethbridge Curling Club Mission/Vision**





The Lethbridge Curling Club provides the best possible curling and social experience in the region.

**PRESENT:**




Rick Buck, Bob Kurina, Dave Shannon, Ryan Vaughn, Nick Nicolacopoulos, Kirk Mearns, Mike Mulroy, Daniel Hennessey

**ABSENT:**


Elaine Miller, Amanda Mackenzie, Lynne Lee

1. Call to order at 5:30PM
2. We acknowledge that we are gathered on the lands of the Blackfoot people of the Canadian Plains and pay respect to the Blackfoot people past, present, and future while recognizing and respecting their cultural heritage, beliefs, and relationship to the land. Lethbridge is also home to the Metis Nation of Alberta, Region III.
3. Approval of Agenda- Ryan/Bob - Approved by consensus.
4. Approval of Minutes from April 22<sup>nd</sup>, 2024: Daniel/Bob– Approved by consensus
5. **Manager's Report**
  - a. Kirk gave his presentation regarding end of the season financials.
    -  Main deviation from the budget was payroll. The leading cause was food and beverage overage due to inexperienced management. It will be corrected for next year. Kirk will do a deep dive into the issues with payroll.
    -  In the positive, there was a \$55000 increase in total revenue over budget, driven by exceptional food and beverage gains. Food and beverage revenue was over last year by \$97240.
    -  Our curling club gross income is \$1.1 million, of which \$567000 is food and beverage.
    -  The forecasted budget profit was \$44082, but the actual profit is \$25932.
  - b. Usports/CCA Canadian Championships



-  No meeting with the organization yet. Once the host committee has had its first meeting with USports, they can start updating the board.
-  Kirk will meet with Todd Caughlin of Lethbridge College next Wednesday.
-  University of Lethbridge would like to have someone on the committee as a liaison.





c. May Events

-  Mother's Day Gift Fair, Coulee Clash Medieval Combat Tournament, Roller Deby Practices, roller disco and Canadian Team Try Outs brought in a rent revenue of \$3700.

d. Lounge Renovations

-  Construction starts on Monday May 27<sup>th</sup>.
-  Current profit from the furniture sold to date is \$6375.





e. FYI

-  Club of the Year Information – Curling AB will announce the award publicly a week before the Award Celebration
-  Award banquet is Friday, June 14<sup>th</sup> at the Granite Curling Club in Edmonton.
-  One application for the Head Ice Technician – hiring announcement will be in the next two weeks.
-  The East Hockey Arena will be closed for June, and the West Arena will be closed for July. Concession will close on weekends starting June 1<sup>st</sup>. It will be open Monday to Friday from 11am to 2pm and further operating hours will be discussed at the Management Committee prior to the next board meeting.

**6. Treasurer's Report**


- a. Nanette has finished the year end. Daniel will do a mini audit before the formal audit is requested.

**7. Committee Reports**


-  *Management Committee – no meeting.*
-  *Competitions Committee – no meeting*
-  *Community Liaison Committee – no meeting.*
-  *Governance and Policy Committee – Rick gave an update on a timeline to update the policy manual.*

**8. New Business**





a. Renovations

-  Tracey came and gave an update to the board regarding the renovation project.




-  To conserve some space in the upper lounge, it was decided to not install the stadium seats at this time.




**b. Sonic Innovations**

-  Nick gave an update on audio/microphone system
-  The city has agreed to cover the costs of the cold side.
-  The club will be asking for a switching station as the lounge will be getting new televisions installed during the renovation. The switching station will be controlled at the bar.
-  Financial cost of this technology update will be discussed at the Management Committee and brought to the board. It is hoped that cost savings from not installing the stadium seating will be comparable to the installation of the technology update.


**c. Streaming project**

-  The plan is to have four sheets of our centre sheets for streaming.

**9. Review of the Strategic Plan.**

- a. The board reviewed the pending tasks from the strategic plan.
  -  Board Orientation Document – needs to be developed.
  -  Board Member Visibility – ongoing process.
  -  Draft General Manager Search Policy– to be done at the Management Committee and then brought back to the board.

**b. Bylaws review**

-  Kirk, Rick, Bob, and Mike to meet to ensure bylaws currently reflect the desired governance of the board, as well as review any policy updates needed.

**10. Old Business**

- a. Usports/CCA Canadian Championships – will be added as an ad hoc committee for now.

**11. Next Meetings**

- a. Board Meeting– June 20<sup>th</sup>, 2024, at Moxies.
- b. Committees
  -  TBD

**12. Roundtable**

**13. Meeting Adjourned at 7:00PM**



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Minutes approved \_\_\_\_\_

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Nick Nicolacopoulos, President

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Rick Buck, Secretary