



## **Board of Director Nominee info package**

The following information has been compiled to assist members in making the important decision of allowing their name to stand for election to the Lethbridge Curling Club Board of Directors. The Board of Directors of the Lethbridge Curling Club operates as a Policy Board. Its primary purpose is to focus on the larger issues, to delegate with clarity, to oversee management's work without meddling, to rigorously evaluate the accomplishments of the organization and to truly lead its growth.

### **LETHBRIDGE CURLING CLUB**

The Lethbridge Curling Club is registered under the provincial Societies Act as a not-for-profit organization. It was registered on January 22, 1949, with a constitution and by-laws. It is governed by an elected Board of Directors and acts as a policy board.

### **MISSION/VISION**

The Lethbridge Curling Club provides the best curling, social and food & beverage experience in our region.

### **CORE VALUES**

#### **Our People**

Joined by a passion for the sport of curling, we are managed and run by actively engaged, positive people. Our member-driven focus ensures that we proceed with meaning, holding ourselves to the highest of standards. We acknowledge room for growth with respect to Diversity, Equity, and Inclusion initiatives, and seek to broaden our understanding and connections.

#### **Our Facility and Programming**

The Lethbridge Curling Club serves the development of curling in our community and our region, spanning from beginners to the highest levels of competitive play, in one of Canada's premier curling facilities. We are ambassadors for our sport, and our programming promotes curling as a key feature of the culture of our region.

#### **Our Sport**

We support the development of curling throughout our region, our nation, and the world. We seek opportunities to host curling competitions that benefit our community, ranging from local events to large-scale world competitions. We establish programs that are enticing to current and new members, while staying current with best practices and new developments in our sport.

#### **Our Operations**

We attract staff who foster an environment of continuous improvement with a commitment to excellence. We achieve consistent financial success to enable growth, expansion and improvement for our members and our sport. We are a leader amongst our peers.

## **Board election process:**

- The deadline for nominations is September 15<sup>th</sup>.
- Election will be by secret ballot at the Annual General Meeting unless the number of nominees matches the number of vacancies, then nominees will be deemed elected by acclamation.
- The standard Board term is 3 years with the term commencing at the end of the AGM.
- New Board members are elected to the ten-person Board.

## **Board Meetings:**

- The Board meets once per month. Meetings are usually the third Thursday of the month at 5pm, but they can vary from time to time depending on the Club's schedule and Board member availability. Most Board meetings are 1-2 hours in length and those in attendance are served dinner.
- Lethbridge Curling Club bylaw 6.5 indicates that Board Members are not allowed to miss three consecutive meetings, or they may be subject to termination from the Board.

## **Board member responsibilities:**

- Each Board member is invited to sit on at least one Board Committee. Committees are determined annually by the board and are based on current club needs.
- Each committee typically meets monthly, at the Lethbridge Curling Club at a time of their choosing.

## **Governance**

- The current board consists of ten directors. The Executive is made up of directors, structured as: President, 1<sup>st</sup> VP, 2<sup>nd</sup> VP, Secretary, Treasurer.
- We set direction through strategic planning and provide guidance to our General Manager through our Policy and Procedure manual.
- Our Bylaws outline how the Lethbridge Curling Club board is expected to function, and outlines the roles/responsibilities between the board, and the General Manager.

### ***Our behaviors as a board to fulfill our governance role on behalf of the organization, among others, will include:***

- The Board speaks with one voice.
- The General Manager is the one employee of the Board.
- The Board and General Manager operate in a collaborative environment towards achieving the vision and goals of the organization.

### ***To fulfill your role as a member of the Board, among other expectations, Directors are responsible for the following:***

- Acting as representative and in the best interest of curling for The Lethbridge Curling Club.
- Being prepared for Board meetings by reading and understanding the agenda package before the meeting.
- Board members should be knowledgeable of the Club's bylaws and policy governance model both of which can be found on the Club's website.
- Uphold, and committed to the Lethbridge Curling Club's Mission and Core Values.

# BOARD OF DIRECTORS APPLICATION

I \_\_\_\_\_ am interested in letting my name stand for Election to the Board of Directors of the Lethbridge Curling Club at the next Annual General Meeting.

Bio

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Attach separate sheet if more room is needed.

In the event that I am unable to attend the AGM I would allow this to be read and introduced as my nomination to the general membership for my bid to be elected to the LCC Board of Directors.

I agree to let my name stand for election to the Lethbridge Curling Club and acknowledge I am familiar with the by-laws of the Club.

Date \_\_\_\_\_ Signature \_\_\_\_\_

DEADLINE FOR SUBMISSION: SEPTEMBER 15<sup>TH</sup> ANNUALLY.

APPLICATION MAY BE EMAILED TO [kirk@lethbridgecurlingclub.com](mailto:kirk@lethbridgecurlingclub.com) or DROPPED OFF IN PERSON AT THE LETHBRIDGE CURLING CLUB.